

**COUNCIL PROCEDURE MANUAL**

<b>SUBJECT: Child Abuse Reporting</b>	PREPARED BY: Cindy Leatherman
EFFECTIVE DATE: 06/19/2019	APPROVED BY: Jason Ballew
SECTION: Program	PROCEDURE #: F-2

The following procedure is to be followed in **all** situations of suspected child abuse.

- **Suspicion of abuse of a child by a person involved in the Scouting program whether registered or unregistered.**

Contact the Scout Executive or Assistant Scout Executive as soon as possible. Provide as much information as possible about the situation. The Scout Executive, or designee, will advise you of any action you should take.

Report the incident to the local Police and Human Services Departments. If the youth is a member of the Scouting program contact the Scout Executive, or designee, and advise them of the incident.

**All instances of suspected child abuse are to be reported to the police in the locality where the incident occurred.**

**Suspicion of abuse of a child related to Program:**

<b>Glacier's Edge Council, Boy Scouts of America Phone Numbers</b>	
In the Madison / Janesville local calling area	(608) 310-7300 / (608) 314-3193
Outside the Madison / Janesville local calling area (Wisconsin only)	(800) 213-1418 / (888) 388-0626
<b>After hours and weekend contact numbers</b>	<b>Phone Numbers:</b>
Jason Ballew, Assistant Scout Executive	(608) 843-3135 Cell
Nick Rose, Program Director	(608) 322-0908 Cell
Breck Dokken, Development Director	(608) 322-0027 Cell
Lacey O'Rourke, Wisconsin River District Executive	(608) 440-0157 Cell
Margaret Williams, Mohawk District Director	(608) 235-0536 Cell
Andrew Olsen, Indian Trails District Director	(608) 289-9671 Cell
Oliver Dupree, Yahara District Executive	(608) 335-2243 Cell

- **Suspicion of abuse of a child, whether in the program or not, by a person not related to the program.**

Wisconsin - State Department of Health & Social Services		Office Hours: 7:00 a.m. – 4:30 p.m. (608) 266-3036
COUNTY	DEPARTMENT	PHONE
<b>Adams</b>	Dept. of Health & Social Services 108 E. North Street Friendship 53934-0500	Office hours: (608) 339-4505 After hours: (608) 339-4505  FAX: (608) 339-4585
<b>Columbia</b>	Dept. of Health & Human Services PO Box 136 Portage 53901	Office hours: (608) 742-9227 After hours: (608) 742-9227  FAX: (608) 742-9700
<b>Dane</b>	Dept. of Human Services Children, Youth & Family Services Intake 2322 South Park Street Madison 53713	Office hours: (608) 261-5437 After hours: (608) 255-6067  FAX: (608) 261-9903
<b>Dodge</b>	Dept. of Human Services County Office Building 143 E Center Street Juneau 53039	Office Hours: (920) 386-3750 After Hours: (920) 887-6713  FAX: (920) 386-3533
<b>Grant</b>	Department of Social Services PO Box 447 8820 Hwy 35 & 61 South Lancaster 53813	Office Hours: (608) 723-2136 After Hours: (608) 723-2157  FAX: (608) 723-4834
<b>Green</b>	Dept. of Human Services N3152 Hwy 81 Monroe 53566	Office Hours: (608) 328-9399 After Hours: (608) 328-9393  FAX: (608) 328-9480
<b>Iowa</b>	Department of Social Services 303 W Chapel St Dodgeville 53533	Office Hours: (608) 930-9801 After Hours: (608) 935-3314  FAX: (608) 935-9754
<b>Jefferson</b>	Human Services Department 1541 Annex Road Jefferson 53549	Office Hours: (920) 674-3105 After Hours: (920) 674-3105  FAX: (920) 674-6113
<b>Juneau</b>	Department of Human Services 220 E La Crosse Street Mauston 53948	Office Hours: (608) 847-2400 After Hours: (608) 847-6161  FAX: (608) 847-9421

COUNTY	DEPARTMENT	PHONE
<b>Lafayette</b>	Human Services 627 Main Street, Box 206 Darlington 53530	Office Hours: (608) 776-4800 After Hours: (608) 776-4848  FAX: (608) 776-4914
<b>Marquette</b>	Dept. of Human Services 428 Underwood Ave PO Box 405 Montello 53949	Office Hours: (608) 297-3124 After Hours: (608) 297-2115  FAX: (608) 297-8718
<b>Sauk</b>	Department of Human Services 505 Broadway, 4 <sup>th</sup> Floor PO Box 29 Baraboo 53913	Office Hours: (608) 355-4200 After Hours Crisis Line: (800) 533-5692  FAX: (608) 355-4299
<b>Richland</b>	Department of Social Services 221 W Seminary Richland Center 53581	Office Hours: (608) 647-8821 After Hours: (608) 647-2106  FAX: (608) 647-6611
<b>Rock</b>	Human Services Dept. 3530 N County Trunk F PO Box 1649 Janesville 53547	Office Hours: (608) 757-5401 General Switchboard: (608) 757-5200  FAX: (608) 757-5374
<b>Walworth</b>	Dept. of Health & Human Services W4051 Hwy NN PO Box 1005 Elkhorn 53121	Office Hours: (262) 741-3200 (800) 365-1587 After Hours: (262) 741-3200 (800) 365-1587 FAX: (262) 741-3217 TTY: (262) 741-3255
<b>all Illinois Counties</b>	Dept. of Children & Family Services 100 W Randolph St Ste 6-200 Chicago 60601	State of Illinois Child Abuse Hotline: 24 Hour: (800) 252-2873 TTY: (800) 358-5117