



# Glacier's Edge Council (620), BSA Advancement Committee

♣ Indian Trails  
♣ Mohawk  
♣ Wisconsin River  
♣ Yahara

## Unit Advancement Responsibilities: *Guide to Advancement* 3.0.0.3

1. Support and facilitate the unit leader's vision for advancement, providing consultation on the policies and procedures put forth in the *Guide to Advancement*.
2. Educate parents, guardians, unit leadership, and committee members on appropriate methods to stimulate and encourage advancement. For example, help build unit programming rich in advancement opportunities, encourage members who are advancing slowly, and post advancement charts.
3. Help plan, facilitate, or conduct advancement ceremonies. In troops, teams, and crews, schedule and support regular courts of honor—quarterly is generally sufficient. Ships will want regular bridges of honor, and packs should make recognition a key part of every pack meeting.
4. Obtain necessary badges and certificates, etc., and arrange for timely presentation of ranks, adventure belt loops and pins, merit badges, awards, and other recognitions. It is best to obtain and present these as soon as possible after they are earned. They can then be re-presented in more formal settings.
5. Ensure Cub Scouts advance in rank annually by school year's end and are recognized in a meaningful ceremony.
6. Know and understand the advancement procedures for the program served, especially those applicable to Eagle Scout, Summit, and Quartermaster candidates.
7. Assist the unit leader in establishing practices that will provide opportunities for each new Boy Scout to achieve First Class rank within 12 to 18 months of joining, and Star rank soon thereafter.
8. Arrange for timely (monthly suggested) boards of review, and see that youth ready for them are invited.
9. Maintain advancement records and submit reports to the unit committee. It is appropriate in Boy Scouting, Varsity Scouting, Venturing, and Sea Scouts to involve youth leaders in this process.
10. Use the BSA's internet portal to report advancement to the local council.
11. Keep a current and accessible copy of the district or council merit badge counselor list. As needed to fill in, develop and maintain a list of unit merit badge counselors. Note that *all* merit badge counselors must be registered as such, annually, and also approved through the council advancement committee.
12. In troops, teams, crews, and ships, work with the unit's youth leadership to maintain a library of advancement literature, such as merit badge pamphlets and the annual *Boy Scout Requirements* book.
13. Learn about other BSA awards and recognition opportunities that may be helpful in delivering a well-rounded unit program. A good resource for this is the *Guide to Awards and Insignia*.

## Reporting Advancement: *Guide to Advancement* 4.0.0.2

- All Cub Scout, Boy Scout, Varsity Scout, and Sea Scout ranks, and all Venturing advancement awards must be reported to local councils.
- Units should report advancement monthly. This assures member records are complete. Missing reports are a serious issue...
- To reflect an accurate count in the Journey to Excellence performance recognition program, it is also important that all advancement for a calendar year be recorded during that year.

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