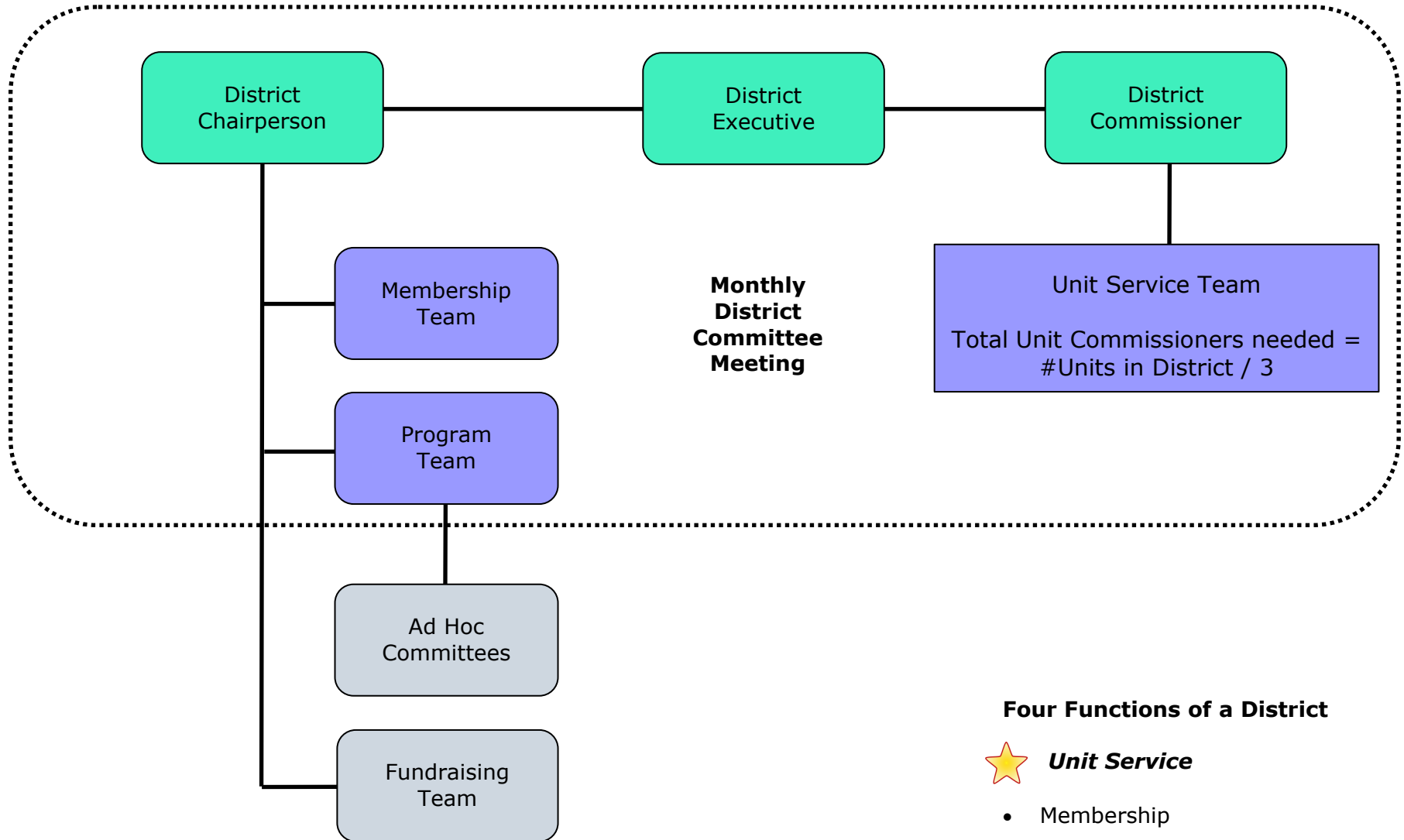


Unit-Focused District Operations



Four Functions of a District

★ **Unit Service**

- Membership
- Program
- Finance

Unit-Focused District Operations

District Chairperson

Gives overall direction to the district by creating a vision and recruiting volunteers to serve on the district team to make the vision become reality.

- Member of the District Key 3

Membership Chair

Gives leadership to the membership recruiting activities in the district.

- Works closely with the Unit Service Team to ensure every unit has a good plan for recruiting and retaining members
- Works closely with the District Executive to ensure new units are organized in areas that do not have easy access to a Scouting program
- Participate in monthly District Committee meeting

Program Chair

Gives leadership to the program activities (Activities, Advancement, Camping & Training) in the district.

- Works closely with the Unit Service Team to ensure unit leaders are knowledgeable about the resources available to them for providing a quality experience for youth members.
- Participate in monthly District Committee meeting

Ad Hoc Teams

Are formed to address a specific need or project within the district. These may include:

- District Recognition Dinner
- Scouting for Food
- District events for youth (camporees, etc.)

Fundraising Chair

Gives leadership to the fundraising activities (FOS, product sales) in the district.

- Works closely with the Unit Service Team to ensure parents of youth members are given the opportunity to participate in the FOS campaign through unit presentations
 - Works closely with the District Chair and District Executive to ensure the district is raising its fair share of the council budget
-

Unit-Focused District Operations

District Commissioner

Leads the Unit Service Team (commissioners) to ensure the district has healthy units that recruit and retaining youth members.

- Member of the District Key 3

Unit Commissioners

Serve as a coach/mentor to unit volunteers, helping them provide a quality experience for youth which attracts and retains members.

- Participate in monthly District Committee meeting
- Works with no more than 3 units at one time
 - Units may change based on greatest need
- May serve on Ad Hoc committees if desired

Specific Responsibilities

- Ensure the unit(s) recharter on-time
- Assist unit leaders with developing a calendar & budget
- Facilitate training of unit leaders
- Promote camp participation of the unit(s)
- Facilitate Family FOS presentations in the unit(s)
- Closely support membership recruiting efforts within unit(s)

District Executive

Serves as the executive director for the district. Focus is on the day-to-day operations of the district through frequent communication with the District Chairperson, District Commissioner and other district volunteers.

- Member of the District Key 3

Updated 1/28/20		Leading indicators									Lagging indicators						Dist Average 8
UNIT type	UNIT #	Unit had an organized recruiting event in 2019	Unit participated in 2019 Popcorn Sale	District Volunteer visited unit meeting in past 3 months	A unit leader attended a District Roundtable in last 12 months	Unit has Key positions filled for Fall 2020	Has Calendar for 2020-2021	Has Budget for 2020-2021	Attended any Council or District Activities in 2019	Had youth attend Day Camp, Resident Camp or Scout Camp in 2019	On-time Charter Renewal for 2020	Detailed Unit Assessment Completed	Attained Family FOS Goal in 2020	70% Youth Retention	60% Unit Leaders Trained	60% Youth Advanced in Rank	UNIT HEALTH 11-15 points Green/Good 7-10 points Yellow/Needs Help 0-6 points Red/Critical
		(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Y,N)	(Actual %)	(Actual %)	(Actual %)	
Pack	100	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	70%	60%	60%	15	
Pack	101	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	70%	60%	59%	14	
Pack	102	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	70%	59%		13	
Pack	103	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	69%			12	
Pack	104	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N				11	
Pack	105	Y	Y	Y	Y	Y	Y	Y	Y	Y	N					10	
Pack	106	Y	Y	Y	Y	Y	Y	Y	Y	N						9	
Pack	107	Y	Y	Y	Y	Y	Y	Y	N							8	
Pack	108	Y	Y	Y	Y	Y	Y	Y	N							7	
Pack	109	Y	Y	Y	Y	Y	Y	N								6	
Pack	110	Y	Y	Y	Y	Y	N									5	
Pack	111	Y	Y	Y	Y	N										4	
Pack	112	Y	Y	Y	N											3	
Pack	113	Y	Y	N												2	
Pack	114	Y	N													1	
Pack	115	N														n/a	
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The focus should be on helping the "Red" and "Yellow" units move into "Green" status.

When assigning commissioners to units (if you don't have enough commissioners to cover all of the units) - try to have a commissioner assigned to the red & yellow units (to help with relationship building) and have commissioners take turns visiting with green units.

Each month the Unit Service Team should determine a plan of action to help the red & yellow units. This may mean that a group of commissioners or other district volunteers work together to address a specic need that month.

This type of "team" approach to helping units get healthy should get quicker results (because more people are helping) and should be more fun because volunteers are working together.



District Committee Meeting

Sample District

Date, Time & Location

Opening

District Chair

- Upcoming meetings & events
- Recognition
- Council News
- Focus topic (if any) for this month

Breakout Group Session

Unit Service Team - Commissioners

District Commissioner

- Discuss focus topic (if any)
- Review Unit Health Scorecard
- Select units that need the most attention this month
- Determine plan of action for each unit
 - Select commissioners that will focus their attention this month on these units

Membership Team

Membership Chair

- May meet separately with District Executive, District Chair and/or other volunteers to focus on upcoming membership recruiting events
- OR may join the Unit Service Team breakout to give assistance in helping specific units grow in membership
- Discuss focus topic (if any)

Program Team

Program Chair

- May meet separately with District Executive, District Chair and/or other volunteers to focus on upcoming program related functions
- OR may join the Unit Service Team breakout to give assistance in helping specific units develop a stronger unit program
- Discuss focus topic (if any)

Report Session

- Each team gives a report on any action planned for the next month that may be important for the other teams to be aware of

DE Minute

District Executive

Closing

District Chair or Commissioner

- An inspirational message for the group

Adjourn