

Northern Lights Council

National Youth Leadership Training

Adult Staff Position Descriptions

Scoutmaster

The NYLT Scoutmaster should have the same qualities of leadership as any good unit leader. The Selecting Quality Leaders brochure, No. 522-981, lists some of these qualities and gives helpful hints on recruiting quality leaders for an NYLT course. The Scoutmaster must be currently registered as a BSA adult leader, at least 21 years old, and a strong supporter of the local council. Because the basic purpose of the NYLT course is to teach leadership skills, the Scoutmaster must have completed a Wood Badge course, preferably the most current version.

Duties include:

- Working directly with the council-appointed NYLT staff advisor
- Recruiting quality adult and youth staff members
- Conducting staff training before the course
- Helping the staff develop a vision for the course, and the goals and plans to fulfill that vision
- Attend a region/area course directors conference within 18 months prior to the start of his or her course.
- Being well-versed on all core content sessions in order to act as a resource as well as a role model to participants
- Conducting the course as outlined in the current NYLT manual
- Serving as coach and mentor to the youth leader and other NYLT youth staff
- Working closely with assistant Scoutmasters and other adult staff to ensure their effectiveness in completing their staff assignments
- Modeling the core learning and leadership messages of the NYLT syllabus
- Recruiting youth participants

One of the Scoutmaster's most important roles is to attend all assemblies, course meetings, and teaching sessions of an NYLT course in order to stay abreast of course developments and to be available to coach and mentor the NYLT youth leader and other youth staff members. He or she must be able to rely on the assistant Scoutmasters to handle any administrative matters that would divert attention from primary duties.

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Assistant Scoutmaster

The NYLT Assistant Scoutmaster should have the same qualities of leadership as any good unit leader. The Selecting Quality Leaders brochure, No. 522-981, lists some of these qualities and gives helpful hints on recruiting quality leaders for an NYLT course. They must be currently registered as a BSA adult leader, at least 21 years old, and a strong supporter of the local council.

Duties include:

- Serving as the backup for the Scoutmaster. One assistant Scoutmaster will be designated as the backup. He or she must have the same qualifications as the Scoutmaster.
- Sharing in the administration of the NYLT course
- Working with the management of the commissary, equipment, and course supplies
- Participating in staff training sessions
- Modeling the core learning and leadership messages of the NYLT syllabus
- Handling any issues that arise that could detract the course director from the primary role of guiding and coaching the senior patrol leader and other youth staff
- Receiving, storing, and issuing course equipment and supplies
- Receiving, storing, and issuing food supplies
- Providing support for staff training
- Recruiting youth participants

Assistant Scoutmasters may be asked to assume responsibilities and take ownership of certain areas of the course. However, each assistant Scoutmaster must model all of the core learning and leadership messages.
