

LETTER OF AGREEMENT ESTABLISHED CAMP USE
(For any non-Scout group use of Council properties)

This letter of agreement is for non-Scouts groups for the purpose of establishing the use of _____
(name of facility being rented) at _____ (name of the camp being used) for the purpose of
_____ (activity being held).

- 1. _____ (group name) is to have the use of the following facilities from
_____/_____/2016 beginning at _____ am/pm to _____/_____/2016 at _____ am/pm.
2. In addition to this Letter of Agreement, the Crossroads of America Council requires the following documents and the renter
agrees to provide the Crossroads of America Council the following documents within 30 days of reservation.
a. A certificate of liability Insurance with a minimum for \$1,000,000 Combined Single Limit with the Crossroads of
America Council, Boy Scouts of America, and the National Council, Boy Scouts of America named as additional
Insured, ten (10) day written notice of cancellation, and the period of time involved.
b. A Hold-Harmless Agreement. (copy attached)
c. A certificate showing non-profit and/or tax exempt status.
3. It is understood and agreed to by both parties that the fee for the use of the facility is as charged and paid through the CAC
online reservation system. Full payment (including security deposit) must be made before facility is considered reserved.
4. It is understood and agreed by both parties that any security deposit paid will be fully refunded after the event as long as there
is no damage done by your group. Please refer to facility use guidelines listed in the CAC online reservation system.
5. It is understood and agreed to by both parties that _____(group name) shall be responsible
for any and all damages to camp property which may reasonably be attributed to the actions of the said group and said group
agrees to promptly pay any and all reasonable damage claims when presented.
6. It is understood and agreed by both parties that no alcoholic beverages or illegal drugs of any kind are permitted to be used
on the premises.

(Organization)

(Signature)

(Printed Name)

(Title)

(Date)

Note: Please return the original and one copy along with the other required documents to the Crossroads of America Council within
30 days of completing the reservation. For questions, contact Kathy Thomas (317) 813-7096 or kthomas@crossroadsbsa.org.

Crossroads of America Council
7125 Fall Creek Road North
Indianapolis, IN 46256
(317) 813-7067

HOLD HARMLESS AGREEMENT
(For any non-Scout group use of Council properties)

_____ (group name) shall indemnify, hold free and harmless, assume liability for and defend the Crossroads of America Council and the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers, and directors from any and all costs and expenses including but not limited to, attorney’s fees, reasonable investigative and discovery costs, court costs, and all other sums which the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers, and directors may pay or become obligated to pay on account of any, all and every demand for claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the renters use of real or personal property belonging to the Boy Scouts of America, its chartered affiliates, agents, servants, employees, officers, and directors, or by any action or omission by Crossroads of America Council, its members, agents, servants, employees, officers, or directors except for the sole negligence or intentional misconduct of the lessor concerning the condition of the property.

Camp to be used: _____

Property to be used: _____

Date(s) of use: _____

(Organization)

(Signature)

(Printed Name)

(Title)

(Date)