Training the Chartered Organization Representative
This training will cover ...

- Overview of Scouting
- The Charter Concept
- Chartered Organization Representative
- When Your Unit Needs New Leadership
- Other Opportunities
Overview of Scouting
BSA Mission Statement

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.
Aims of Scouting

- Character development
- Citizenship training
- Personal fitness
What Scouting activities address these purposes?
How BSA achieves its purposes

• The BSA program is available to existing organizations that have compatible goals

• Examples include religious, educational, civic, fraternal, business, labor, and governmental bodies.
Organization of the BSA

- Boy
- Adults
- Chartered Organization
- District
- Local Council
- National BSA

Crossroads of America Council
Boy Scouts of America
Chartered Organization
National BSA
Whole Scouting Family

- **Cub Scouts**
  - 1st graders are Tiger Cubs.
  - 2nd and 3rd graders are Cub Scouts.
  - 4th and 5th graders are Webelos Scouts.

- **Boy Scouts**
  - 11- to 18-year-olds are Boy Scouts.

- **Venturing**
  - 14- to 21-year-olds may be Venturers.
  - Venturing may be a co-ed program.
Charter Concept
Chartered Organizations

• Community organizations are granted a charter by BSA to use the Scouting program as an outreach to youth they serve.

• The chartered organization is the "franchisee" and as such is the "owner-operator" of the Scouting program.
Chartered Organization

• Provides leadership
• Serves youth and families for whom it is concerned
• Accomplishes its objectives through Scouting
Chartered Organization Responsibilities

- Conduct Scouting activities in accordance with its own policies and guidelines as well as those of BSA.
- Include Scouting as part of its overall program for youth and families.
- Appoint a chartered organization representative who is a member of the organization and will represent it to the Scouting district and council, serving as a voting member of each.
Chartered Organization Responsibilities

- Select a unit committee of adults who will screen and select unit leaders who meet the organization's leadership standards as well as BSA's standards.
- Provide adequate and secure facilities for Scouting units to meet on a regular schedule with time and place reserved.
- Encourage the units to participate in outdoor experiences.
Local Council Responsibilities

- Respect the aims and objectives of the organization and offer resources to help meet those aims and objectives.
- Provide year-round training, service, and support to the organization and units.
Local Council Responsibilities

• Provide training and support for the chartered organization representative as the primary communication link.

• Provide techniques and methods for selecting quality unit leaders and ensuring they meet BSA leadership standards.
Local Council Responsibilities

• Provide primary general liability insurance
  • Covers the chartered organization and its board, officers, chartered organization representative, and employees against all personal liability judgments
  • Includes attorney fees and court costs as well as any judgment brought against the individual or organization
  • Unit leaders are covered in excess of any personal coverage, or if there is no personal coverage on a primary basis.
Local Council Responsibilities

• Provide camping facilities, service centers, and a full-time professional staff to assist the organization.
Your Job as a Chartered Organization Representative
Your Responsibilities Are Important

- You hold a key position in Scouting.
- Your primary function is to ensure that the chartered organization's Scouting program succeeds.
- You serve as the head of the "Scouting department" in the organization.
Communication with Scouting Units

• Communication between the organization and its Scouting program is through the chartered organization representative.

• The chartered organization representative communicates with the unit committee.
Unit Committees

- Each Scouting unit (pack, troop, or crew) is managed by adults who are approved by the organization and serve as the unit committee.
- The committee's principal responsibility is to select the best-qualified leaders and see that they are supported in carrying out the program.
- The chartered organization representative maintains a close relationship with the unit committee chairman.
Communication Goals

• Regularly report to the organization concerning the programs, needs, and successes of the Scouting units.

• Share with the unit the desires and needs of the chartered organization.
Communication With the Council

- The chartered organization representative is the liaison between the local council and the organization.
  - Share information.
  - Serve as a voting member.
    - There are more chartered organization representative than council members at-large.
    - Control of the council belongs to the chartered organizations.
Tasks of the Chartered Organization Representative

• Encourage and expect unit leaders to complete training.
• Promote well-planned unit programs.
• Organize enough units to meet demand.
• Promote recruiting new youth members.
• Encourage transition of youth from one program to the next.
• Assist in annual unit charter renewal.
Tasks

• Suggest “Good Turns” that benefit your organization and its community.
• Encourage regular unit committee meetings.
• Encourage active outdoor programs.
• Promote advancement, including religious awards, & leader recognition.
• Approve unit finance policies.
• Represent your organization to the district and council.
This is not an all-inclusive list, but a good starting point!
Resources for Help

- Staff and volunteers of the local district and council
  - Commissioner staff
    - A Unit commissioner is assigned to help your units succeed
  - District committee
    - Provides help with Scout advancement, camping, and adult training
- Professional Staff
  - Full time BSA employees work with volunteers and chartered organizations.
When You Need Unit Leadership
Leadership Is Key to Success

- The quality of any program is directly related to the leadership.
- The stronger the leaders, the stronger the program.
Step 1
Gather a Selection Committee

- The head of the organization or chartered organization representative appoints a selection committee.
- In the case of an existing unit, the unit committee is the logical starting place.
  - Parents and others may also be invited to participate in the process.
Step 2
List the Qualifications

• After a committee is brought together, they list qualifications the candidate should possess.
• These traits should be displayed for all to see.
Step 3
List the Candidates

• With the qualifications agreed upon, the committee should brainstorm a list of all possible candidates.

• All candidates mentioned are placed on the list and no committee member may disqualify candidates at this time.

• With the candidate list developed, the committee numerically ranks the candidates.
Step 4
Organization Approval

• Since the leadership is the responsibility of the chartered organization, the institution head should approve of the committee's selection.
Step 5
Call on the Prospect

• The committee selects a visitation team (usually 3 people) to visit the top prospect on the list.

• The team should consist of:
  • Someone knowledgeable about the Scouting program,
  • Someone representing the organization
  • Someone who has influence with the prospect.
Step 6
Approach the Prospect

• The interview should occur at the prospect's home.
• After a presentation is made to the prospect, the influential person should ask the prospect to serve.
• If the prospect is unable to serve, an alternate position should be offered.
• If the first prospect has declined, the next prospect becomes the top prospect, and the process begins again.
Prospect Says Yes! Now What?

- Once a prospect has said yes, three things need to occur.
  - An application is completed.
  - Immediate training should occur.
    - BSA Youth Protection training
    - Position-specific leader training
  - An announcement should be made to the organization, other leaders of the unit, and parents as to the prospect's acceptance of the position.
Other Opportunities
District Committee

- You are encouraged to attend district committee meetings to report on your unit
- You may wish to become involved in projects and committees
- These committees and projects vary in the amount of time and effort required.
- Your involvement on the district committee will also expand your network of Scouting resources.
Council Training

• The local council conducts a variety of training courses to support your unit and its operation.

• You are invited to participate, and should encourage leaders in your units to attend.
Philmont Training Center

- BSA offers training at national venues.
- Philmont Training Center in New Mexico provides "mountaintop" training experiences.
- Volunteers learn program ideas from national volunteers and staff.
Roundtable

- An opportunity to strengthen your units and share with others.
- Unit leaders get ideas on monthly themes and outdoor activities.
- Roundtable meetings are held monthly.
Questions?

If you have additional questions, do not hesitate to contact your unit commissioner, district executive, or council service center for help.
Record your training completion.

If you are a leader in the Crossroads of America council, please report your completion of this training by clicking on the link below and completing the form.

REPORT COMPLETION