

Nischa Chuppecat Lodge
Order of the Arrow
Lodge Rules

Article 1 Mission of the Lodge

Section 1:01 It is the mission of the Lodge to achieve the purpose of the Order of the Arrow as an integral part of the Boy Scouts of America in the Hoosier Trails Council through positive youth leadership under the guidance of selected capable adults.

Section 1:02 It shall be the purpose of the Lodge to

- (a) Recognize those Scouts and Scouters who best exemplify the Scout Oath and Law in their daily lives and by such recognition cause other campers to conduct themselves in such a manner as to warrant recognition.
- (b) Develop and maintain camping traditions and spirit.
- (c) Promote Scout camping which reaches its greatest effectiveness as part of the units' camping program.
- (d) Help strengthen the Council and District camping program both year round and in long term camping as requested by the Council Outdoor Program Committee.
- (e) Crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.

Article 2 Name and Affiliation of the Lodge

Section 2:01 The name of this organization shall be Nischa Chuppecat, Wimachtendienk, Wingolauchsik, Witahemui, Order of the Arrow and shall be affiliated with Hoosier Trails Council 145 and under the administrative authority of the Scout Executive.

Article 3 Membership

Section 3:01 The requirements for membership in this Lodge are as stated in the current printing of the Order of the Arrow handbook and the Order of the Arrow Guide for Officers and Advisers.

Section 3:02 Procedures for the Ordeal shall be as stated in the Order of the Arrow Handbook and the Administrative Guide for the Ordeal.

Section 3:03 Completion of Brotherhood membership shall be in accordance with the requirements as stated in the current printing of the Order of the Arrow handbook and the Order of the Arrow Guide for Officers and Advisers.

Section 3:04 Attainment of the Vigil honor shall be in accordance with the requirements as stated in the current printing of the Order of the Arrow handbook and the Order of the Arrow Guide for Officers and Advisers.

Article 4 Organization and Officers

Section 4:01 Lodge Officers

- (a) The presiding officer shall be the Lodge Chief whose duties shall be to preside over the Lodge and shall be the representative of the Lodge at all meetings outside the Lodge. He sees that the complete Lodge and Chapters program operate at maximum effectiveness.
- (b) There shall be six Vice Chiefs: Vice Chief of Administration, Vice Chief of Communications, Vice Chief of Cub Scout Relations, Vice Chief Inductions, Vice Chief of Program and Vice Chief of Chapter Relations, responsible for the appropriate duties of their office as determined by the Lodge Executive Committee.

Section 4:02 Chapters

- (a) For the purpose of administration and leadership opportunities, the Lodge shall be divided into four chapters.
- (b) Each Chapter shall come under the administrative authority of the appropriate Council Executive Staff member.

Section 4:03 Chapter Officers

- (a) The presiding officer of each Chapter shall be the Chapter Chief who shall preside at all Chapter functions and shall represent the Chapter at all Lodge Executive Committee meetings.
- (b) There shall be a Chapter Vice Chief for each chapter who shall assist the Chapter Chief in his duties.

- (c) There shall be a Chapter Secretary for each Chapter who shall perform such duties as registering members of his Chapter who have been dropped from the membership roster, keeping minutes of Chapter meetings and assisting the Lodge Vice Chief Administration at Lodge functions and with the records if needed.

Section 4:04 Elections, Terms and Requirements

- (a) All officers are to be elected by the represented membership and must be under 21 years of age for the entire term of office.
- (b) The term of office shall be the Sunday of the autumn lodge event to the Saturday of the following autumn Lodge event, inclusive.
- (c) Officers shall be elected at the autumn Lodge event preceding their term of office.
- (d) For youth officer positions vacated by resignation or removal, the Scout Executive, Staff Adviser, and Lodge Adviser, with consultation from the affected Adviser, shall appoint a youth interim to the position, with a special election occurring at the next Lodge event no earlier than five weeks from the resignation/removal.

Section 4:05 Lodge and Chapter Advisers

- (a) Lodge and Chapter Advisers shall be appointed by the Council Scout Executive in consultation with the Lodge Adviser and Council Outdoor Program Chair.
- (b) Committee Advisers shall be appointed by the Lodge Adviser, in consultation with the Lodge Associate Advisers, and with the approval of the Lodge Staff Adviser as proxy to the Council Scout Executive.

Section 4:06 Lodge Executive Committee

- (a) The Lodge Executive Committee shall be composed of the Lodge Chief, the Lodge Vice Chiefs, the Chapter Chiefs or his representative, Lodge operating committee chairmen, immediate Past Lodge Chief, Lodge and Chapter Advisers, Staff Advisers, and the Council Scout Executive.
- (b) Any youth member of the Lodge Executive Committee may be removed from their office by a vote of two-thirds of the voting members present at any regular or special meeting, pending the approval of the Scout Executive.

Article 5 Committees

Section 5:01 The six Lodge Vice Chiefs with the approval of the Lodge Chief shall appoint such operating committees and chairmen as may be needed to fulfill the operations of the Lodge with the approval of the Lodge Executive Committee.

Section 5:02 All committees will be chaired by Lodge members under 21 years of age and shall be provided an Adviser.

Examples of such committees are financial, awards, insignia, trading post, membership, camp promotion, conclaves, winter feast, where to go camping, newsletter, historical, website, ceremonies, Vigil, Brotherhood, elangomat and ceremonial dress.

Section 5:03 Ad Hoc committees, i.e., NOAC, Anniversary, will be appointed by the Lodge Chief with the approval of the Lodge Adviser and approved by the Lodge Executive Committee when needed.

Article 6 Meetings

Section 6:01 General meetings of the Lodge shall be scheduled on the Council calendar as scheduled by the Lodge Executive Committee subject to the approval of the Council.

Section 6:02 The Lodge shall schedule a maximum of four general meetings a year.

Section 6:03 Special meetings of the Lodge may be called by the Council Scout Executive, Lodge chief, Lodge Adviser and Lodge Staff Adviser.

Section 6:04 General or special meetings of the Lodge Executive Committee may be scheduled in advance by the Lodge Executive Committee, Lodge Chief, Lodge Adviser, Staff Adviser, and Council Scout Executive.

Section 6:05 All meetings of the Lodge or its Chapters and Committees will be held open to all Lodge members and interested adults.

Section 6:06 At any regular or special meeting of the Lodge, its Chapters or Committees, the attendant membership shall constitute a quorum.

Section 6:07 Unless specially noted in the rules a majority of the quorum shall be required for passage of a motion.

Section 6:08 At the discretion of the presiding officer, Lodge Adviser, Lodge Staff Adviser and Council Scout Executive, all meetings and business of the Lodge and its Chapters and Committees shall be conducted in accordance with Robert's Rules of Order Revised.

Article 7 Symbols

Section 7:01 The totem of the Lodge shall be the confluence of two flowing waters.

Section 7:02 The insignia of the Lodge shall be a standard size pocket flap of the design approved by the Lodge members and shall have unrestricted distribution.

Section 7:03 The totem and insignia of the Lodge may be used by the Lodge Executive Committee in any form for any official function.

Section 7:04 The insignia of the Lodge may be purchased for use by members.

Section 7:05 The trading flap approved by the Lodge Executive Committee shall have unrestricted distribution.

Article 8 Ceremonies

Section 8:01 There shall be four ceremonies, the Pre-Ordeal, Ordeal, Brotherhood, and Vigil. All ceremonies are to be conducted with the guidelines if the national policy as stated in the current printing of the respective ceremonial booklet.

Section 8:02 There will be a call out ceremony each week of summer camp. The call out ceremony can only be changed with the approval of the Lodge Adviser and Council Scout Executive.

Section 8:03 A special call out ceremony can be conducted outside of summer camp with the approval of the Lodge Key 3.

Article 9 Finances

Section 9:01 All funds of the Lodge, Chapters and Committees shall be handled through the Council Service Center and go through normal Council accounting procedures.

Section 9:02 Dues shall be established by a vote of two-thirds of the quorum of the Lodge Executive Committee with the approval of the Council Scout Executive.

Section 9:03 In Order to withdraw funds, a properly approved invoice must be submitted to the Council.

Section 9:04 The Lodge and each Committee shall present an annual financial statements and will establish an annual budget subject to the approval of the Lodge Executive Committee.

Section 9:05 Each activity within the Lodge shall be budgeted.

Section 9:06 Emergency expenditures must be approved by the Lodge Adviser.

Section 9:07 Reimbursements will be made with the approval of the Lodge Executive Committee.

Section 9:08 Any major purchase that has not been budgeted for must be reviewed by the Lodge Executive Committee.

Article 10 Publications

Section 10:01 The Lodge shall prepare a minimum of 4 newsletters annually

Section 10:02 The Lodge Vice Chief Communications shall solicit Lodge, Chapters and Committee reports for the newsletter.

Section 10:02 The Lodge will publish an E-news to be distributed as needed to disseminate important information, but limited to no more than twelve annually.

Section 10:04 The Lodge chief, Lodge Adviser and, if deemed necessary, one

additional youth member and his adviser appointed by the Lodge Chief shall have administrative rights to social media websites.

Article 11 Ordeal Totems

Section 11:01 Each Ordeal Candidate shall receive a totem from the Lodge to be worn until the candidate receives their Ordeal membership.

Section 11:02 The totem shall be designed by the Ordeal/Elagomat Committee and approved by the Lodge Executive Committee. The design may be changed year to year.

Article 12 Amendments

Section 12:01 These articles shall be subject to amendment at any regular or special meeting of the Lodge provided that such amendments have been submitted in writing to the Lodge Executive Committee at least one month prior to such meeting and that the due notice has been sent to all active members at least seven days prior to such meeting and majority vote of the Lodge members at such a meeting is obtained.

Section 12:02 The Lodge Executive Committee may amend without prior notice these articles at any regular or special meeting for the purpose of compliance with the policy of the National Council, Boy Scout of America, or the National Order of the Arrow Committee as published in the current printing of the Order of the Arrow handbook and the Order of the Arrow Guide for Officers and Advisers by directing the Lodge Vice Chief Administration to cast one vote.

Section 12:03 The Lodge Executive Committee shall be empowered to establish such rules and regulations as it deems necessary for the effective and efficient operation of the Lodge.

Approved Lodge Business Meeting May 21, 2016