Nischa Chuppecat Lodge Chief

Position Description

Objective: To provide leadership to the members of Nischa Chuppecat Lodge through adherence to the program and policies of the lodge. He works with the Lodge Adviser and Lodge Staff Adviser to ensure the proper implementation of all lodge operations by the youth leaders and members of Nischa Chuppecat Lodge.

Responsibilities:

- Be elected by the youth membership of the lodge, less than 21 years of age for the entire duration of the elected term, a registered member of the BSA and a dues paying member of the lodge.
- Attend all appropriate meetings of council, section, region, and national OA functions, including Lodge Key 3 (as scheduled), Council Executive Board, and Section Council of Chief meetings.
- Actively promote attendance of other OA members to lodge, council, section, region and national events.
- Work with the Lodge Adviser to seek advice and training.
- Attend trainings to enrich the knowledge and ability to serve as Lodge Chief, including but not limited to Lodge Leadership Development and National Leadership Seminar.
- Provide leadership in the planning and execution of the coming year’s lodge events.
- Establish annual goals and objectives for the lodge, including fulfillment of the JTE Program.
- Attend all lodge activities and lodge executive committee meetings. Promote attendance and participation of lodge officers and committee chairmen.
- Appoint lodge committee chairmen, nominated by himself or a Vice-Chief, in consultation with the Lodge Adviser and Lodge Staff Adviser.
- Solicit agenda items from lodge officers and committee chairmen for the LEC meetings in advance of the LEC meetings, and committee reports at the LEC meetings.
- Preside over all lodge and lodge executive committee meetings, working from an agenda established by the Key 3.
- Responsible for planning/conducting lodge activities/events through lodge officers and committee chairmen.
- Delegate duties to lodge officers and committee chairmen.
- Undertake the lodge service project with advice and approval of his Adviser.
- Process the lodge re-charter and provide notification of inactive membership to such members throughout the year, in conjunction with the Assistant to the Staff Adviser.
- Appoint the Vigil Nomination Committee, with advice from the Vigil Committee Adviser, and approval from the Lodge Adviser.
- Follow all proper financial practices including budgeting within all areas of responsibility.
- Promote the correct wearing of the Scout uniform by personal example.
- Work with his Adviser in providing lodge officers and chairmen with unit contact information.
- Conduct himself at all times according to the Scout Oath, Law, and OA Obligation.
Election Candidy Agreement

Dear Lodge Officer Candidate and Parent/Guardian:

Thank you for wanting to serve as a lodge officer for the upcoming year. Serving as a lodge officer is a unique and exciting opportunity. The success of the lodge depends on each lodge officer, and their appointed adviser, to make a commitment of their time, talent and energy. If you have any questions or are unsure about what will be asked of you as a lodge officer, please talk with one of the current officers or advisers before completing this form. **To be considered eligible to run for any elected lodge office, you must be less than 21 years of age for the entire duration of the elected term, a registered member of the BSA, a dues paying member of the lodge, and this form MUST be submitted to the Lodge Adviser on or before the Friday evening of Fall Fellowship before Lodge Officer Elections take place the following day.**

I petition to become a Candidate for the office of ____________________________ for the __________ term.

Name: ____________________________________________________________ Troop #: ________________________

Chapter Name: ______________________________ District: __________________

Candidate Phone #: ___________________________ Candidate Email: ________________________________________

Parent/Guardian Phone #: ___________________________ Parent/Guardian Email: ____________________________

_________ (Candidate initials) I understand attendance of the Lodge Leadership Development on ____________ is mandatory for all elected officers. To further enhance my leadership skills, I will make all efforts to attend the National Leadership Seminar (NLS). Nischa Chuppecat Lodge provides financial assistance (50% of the registration fee) to any Arrowman able to attend the National Leadership Seminar. The date and place which I attended or will attend NLS was/will be ____________________________________ (upcoming NLS dates available on our website).

This form is meant to make sure that each candidate has the support and understanding of their parents/guardians, unit leader and Lodge Adviser before making a commitment to serve as a lodge officer. This is a crucial part of ensuring the success of every officer. Each Lodge Officer is expected meet the objectives and responsibilities of his position as described in the Position Description for which he is running.

The success of the OA Lodge is dependent on active, engaged officers. Each officer will have an experienced adult adviser assigned to him to work as a team with their officer. Advisers in the OA are experienced Scouters who enjoy volunteering their time to mentor motivated Arrowmen. Advisers train, coach, and guide their officers to complete assigned duties that exceed what is normally asked of young men in high school or college. Lodge officers are expected to diligently work with their adviser, their fellow officers and chairmen, and with other Arrowmen. Service as a lodge officer is not for everyone.

Lodge officers are expected to be able to budget their time between school, family, religious and other responsibilities with what is required of them as a lodge officer. A great many officers have served with distinction and managed their other responsibilities well. Since the effective operation of a Lodge with over 500 members depends on each lodge officer, any officer who finds that he cannot keep up with the duties above or balance these duties with other commitments and obligations will be expected to resign or will be removed from office.

I attest that the above Arrowman has my support to serve as a Nischa Chuppecat Lodge Officer and we have discussed the responsibilities of being a lodge officer.

Candidate Signature ___________________________ Date ___________________________ Parent/Guardian Signature ___________________________ Date ___________________________

Unit leader signature certifies activity and leadership in a troop: _________________________________________________________________ Unit Leader Signature ___________________________ Date ___________________________

Lodge Adviser signature certifies understanding of leadership responsibilities within the lodge:

Lodge Adviser Signature ___________________________ Date ___________________________