



Nischa Chuppecat Chapter Chief

Position Description

Objective: To provide leadership to the members of the Chapter through adherence to the program and policies of the lodge and chapter. He works with the Chapter Adviser to ensure the proper implementation of all chapter operations by the youth leaders and members of the Chapter.

Responsibilities:

- Be elected by the youth membership of the Chapter, less than 21 years of age for the entire duration of the elected term, a registered member of the BSA and a dues paying member of the lodge.
- Attend all appropriate meetings of chapter, lodge, section, region, and national OA functions.
- Actively promote attendance of other OA members to chapter, lodge, council, section, region and national events.
- Work with the Chapter Adviser to seek advice and training.
- Attend trainings to enrich the knowledge and ability to serve as Chapter Chief, including but not limited to Lodge Leadership Development and National Leadership Seminar.
- Provide leadership in the planning and execution of the coming year's chapter and lodge events.
- Establish annual goals and objectives for the chapter to support attainment of JTE Quality Lodge recognition.
- Attend all chapter and lodge activities and lodge executive committee meetings to be aware of all lodge functions and to share that information with chapter members
- Provide a chapter report at each lodge executive committee meeting.
- Provide timely chapter information to the Vice Chief of Unit Relations for the newsletter, website, and social media.
- Preside over all Chapter meetings, working from an agenda established in consultation with the Chapter Adviser.
- Attend, or delegate representation for, all District events including, but not limited to, monthly roundtables and camporees.
- Responsible for planning and conducting chapter activities.
- See that the chapter seeks support from the lodge to run the chapter program.
- Undertake at least one annual chapter service project with advice and approval of his adviser.
- Regularly communicate with each unit in the chapter to relay important lodge information and set up visits.
- Coordinate with the Vice-Chief of Unit Relations set up a fall OA visit, spring election visit, and to relay information to all OA members within the units.
- Delegate duties to other Chapter officers.
- Follow all proper financial practices including budgeting within all areas of responsibility.
- Promote the correct wearing of the Scout uniform by personal example.
- Work with the adviser in providing lodge officers and chairmen with unit contact information.
- Conduct himself at all times according to the Scout Oath, Law, and OA Obligation.

